

# USATAA TAP Certification Form

**Candidates for TAP certification should complete this form and mail with payment to the USATAA address below to complete certification process.**

**Directions:**

1. Legibly print your contact information below.
2. Have your TAP Instructor sign and complete information
3. Mail this form with a check to Datamate. You will be contacted if there are questions. In approximately 3 weeks, you will receive your TAP Certificate.

**1. Print Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**2. TAP Instructor to complete:**

This candidate has completed the following TA Basics introductory course in the theory and practice of Transactional Analysis and the four foundational courses in Transactional Analysis. **(If TAP training occurred with several instructors, please have each sign and complete on the next page).**

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Check one:** TAP \_\_\_\_\_ TAAP \_\_\_\_\_ TAPI \_\_\_\_\_ **Total hours completed:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **CE Credits needed?** \_\_\_\_\_  
Certified TA Practitioner Instructor

**3. Mail to: USATAA—TA Practitioner  
Datamate Bookkeeping & Tax, Inc.  
7881 Church Street, Ste. F  
Gilroy, CA 95020**

\_\_\_\_\_ \$50 for USATAA Membership

\_\_\_\_\_ \$75 for TAAP Certification

\_\_\_\_\_ \$50 for TA Practitioner Certification

\_\_\_\_\_ \$100 for TAPI Certification

Candidates for TAP certification who received training with more than one qualified TAP Instructor, complete this page (including the signature of all TAP instructors), and mail to the USATAA administrative office.

1. Training Instructor: \_\_\_\_\_

Location: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Information taught:

TA Basics \_\_\_\_\_ Module 1 \_\_\_\_\_ Module 2 \_\_\_\_\_ Module 3 \_\_\_\_\_ Module 4 \_\_\_\_\_

Check one: \_\_\_\_\_ TAP \_\_\_\_\_ TAAP \_\_\_\_\_ TAPI \_\_\_\_\_ total hours completed

Signed: \_\_\_\_\_

Certified TA Practitioner Instructor

2. Training Instructor: \_\_\_\_\_

Location: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Information taught:

TA Basics \_\_\_\_\_ Module 1 \_\_\_\_\_ Module 2 \_\_\_\_\_ Module 3 \_\_\_\_\_ Module 4 \_\_\_\_\_

Check one: \_\_\_\_\_ TAP \_\_\_\_\_ TAAP \_\_\_\_\_ TAPI \_\_\_\_\_ total hours completed

Signed: \_\_\_\_\_

Certified TA Practitioner Instructor

3. Training Instructor: \_\_\_\_\_

Location: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Information taught:

TA Basics \_\_\_\_\_ Module 1 \_\_\_\_\_ Module 2 \_\_\_\_\_ Module 3 \_\_\_\_\_ Module 4 \_\_\_\_\_

Check one: \_\_\_\_\_ TAP \_\_\_\_\_ TAAP \_\_\_\_\_ TAPI \_\_\_\_\_ total hours completed

Signed: \_\_\_\_\_

Certified TA Practitioner Instructor

